

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of 1st IQAC Committee Meeting Session 2019-20

Venue: Conference Room, Mewar University

Date: 12/08/2019

President of Mewar University welcomed all the IQAC members in the first IQAC meeting of academic session 2019-20 and handed over the proceedings to IQAC Coordinator.

Agenda Item No. 1: Confirmation of the minutes of the last IQAC meeting held on 15/05/2019

Resolution: The coordinator of IQAC read out the minutes of meeting held on 15/05/2019. The members present confirmed the minutes.

Agenda Item No. 2: Action taken report of the meeting held on 15/06/2019.

Resolution: Coordinator, IQAC, submitted the action taken report (annexed) of the decisions taken and recommendations made in its meeting date.

Agenda Item No. 3: To discuss plans about NIRF-2019 as a Quality Initiative

Resolution: The committee has reviewed the following:

- National Institutional Ranking Framework (NIRF) parameters for ranking the Institutions
- Methodology is reviewed such as, Data collection and Data capturing, Online Feedback System, Data verification and validation procedures.

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12/08/2019

- Discussed about the procedure for computing of scores and rankings and also discussed about additional insights such as teaching, learning and resources, research and professional practices and rank order correlation across parameters.

Chairman IQAC has suggested that IQAC should prepare roadmap for the departments based on the NIRF-2020 ranking recommendations. It was decided that IQAC will prepare a roadmap for the departments and all the Heads of the Departments will ensure necessary action towards next NIRF-2020 ranking

Agenda Item No. 4: Workshops/Seminar/Conferences to be organized.

Resolution: Many workshops and seminars were conducted in the university last year, and some were proposed but were not conducted. It was resolved that all the proposed Workshops/Seminar/Conferences of last session and newly proposed Workshops/Seminar/Conferences of this session to be conducted to improve the quality of education and research.





MEWAR UNIVERSITY

(A University u/s 2(f) & 12(B) of the UGC Act 1956 with right to confer degrees u/s 22(1) of the UGC Act Established by Rajasthan State Govt. vide Act No. 4 of 2009)

(NAAC ACCREDITED)

MEMBER, ASSOCIATION OF INDIAN UNIVERSITIES (AIU)

Annexure:

Action taken report of the decisions taken and recommendations made in its meeting date 15/05/2019 of IQAC:

Serial No.	Resolution taken	Action Taken Status
1	To participate in NIRF-2020	Committees were formed for studying NIRF formats.
2	To increase admissions in the university.	As our university is now NAAC accredited and also has 12(B) status, it was decided to communicate this to the potential candidates of admission about the benefits of studying in NAAC accredited university. This will surely boost the admissions in the university.

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12/05/2019

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of 2nd IQAC Committee Meeting Session 2019-20

Venue: Conference Room, Mewar University

Date: 13/11/2019

President of Mewar University welcomed all the IQAC members in the second IQAC meeting of academic session 2019-20 and handed over the proceedings to IQAC Coordinator.

Agenda Item No. 1: Confirmation of the minutes of the last IQAC meeting held on 12/08/2019

Resolution: The coordinator of IQAC read out the minutes of meeting held on 12/08/2019. The members present confirmed the minutes.

Agenda Item No. 2: Action taken report of the meeting held on 12/08/2019.

Resolution: Coordinator, IQAC, submitted the action taken report (annexed) of the decisions taken and recommendations made in its meeting date.

Agenda Item No. 3: Soft skills development programme for non-teaching staff of the university.

Resolution: To augment the communicating skills and computer skills of the non-teaching staff of the university, it was proposed that a soft skill training/computer literacy programme to be organized in the university campus by the department


13/11/2019

of Computer Science and Engineering and Department of Management. It will be mandatory for all the non-teaching staff members to attend it.

Agenda Item No. 4: Faculty member to develop MOOCs on various LMS platforms and motivate students to take more online courses.

Resolution: It is advised to all the faculty members to develop MOOCs on various LMS platforms and motivate students to take more online courses on NPTEL and SWAYAM

Agenda Item No. 5: Increase the use ICT facilities.

Resolution: During PTV visit, the peer team has suggested to increase the use of ICT by faculty members to improve quality of teaching in the university. It was suggested that the faculty members to use ICT facilities effectively during teaching learning process. All the members agreed to it and resolved to increase the use of ICT IN teaching/learning process.

Agenda Item No. 6: Constitution of IPR cell.

Resolution: As suggested by NAAC peer team in the assessment report, it was resolved to create Intellectual Property Rights Cell and formulation of its policy in the university.



Annexure:

Action taken report of the decisions taken and recommendations made in its meeting date 12/08/2019 of IQAC:

Serial No.	Resolution taken	Action Taken Status
1	To participate in NIRF-2020	Committees were formed and working on data collection for the Agriculture, Pharmacy and Engineering Programmes
2	To organize Workshops / Seminar / Conferences in the university.	Various proposals were received from departments for conducting workshops and seminars by IQAC. They are accepted and workshops and seminars are being conducted in the university.

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13/11/2019

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of 3rd IQAC Committee Meeting Session 2019-20

Venue: Conference Room, Mewar University

Date: 08/01/2020

President of Mewar University welcomed all the IQAC members in the third IQAC meeting of academic session 2019-20 and handed over the proceedings to IQAC Coordinator.

Agenda Item No. 1: Confirmation of the minutes of the last IQAC meeting held on 13/11/2019

Resolution: The coordinator of IQAC read out the minutes of meeting held on 13/11/2019. The members present confirmed the minutes.

Agenda Item No. 2: Action taken report of the meeting held on 13/11/2019.

Resolution: Coordinator, IQAC, submitted the action taken report (annexed) of the decisions taken and recommendations made in its meeting date.

Agenda Item No. 3: Efforts to be made to increase funded research and consultancy in the university

Resolution: It was mentioned in the assessment report of NAAC that our university lacks funded research and consultancy. Our faculty members need to put sincere efforts to bring more funded research and consultancy to the university and must apply for grants from government bodies and industries.

Agenda Item No. 4: English proficiency classes for all staff members of the university.

For
08/01/2020

Resolution: We have a good number of foreign students in our university and English is the only language for communication with them. As suggested by NAAC peer team, faculty members should improve their English communication skills and must take classes in English. Further, the staff of all non-teaching departments is communicating with international students regularly, so they also need to upgrade their English communication skills.

Agenda Item No. 5: Development of facilities for physically challenged students, staff and visitors.

Resolution: NAAC peer team has suggested the university to develop facilities for physically challenged students, staff and visitors across all buildings. It is resolved to develop ramps, toilets, wheel chairs, rest rooms etc. for divyaang jans in various building of the university.



Annexure:

Action taken report of the decisions taken and recommendations made in its meeting date 13/11/2019 of IQAC:

Serial No.	Resolution taken	Action Taken Status
1	To organize Soft skills development programme for non-teaching staff	Two days Soft Skill for Development Programme was conducted on 20 Nov 2019 to 21 Nov 2019.
2	To increase ICT use of ICT facilities by the teacher	FDP 101x and FDP 201 were conducted through IIT Bombay and faculty members participated in it and were motivated to use ICT more in regular teaching.
3	To constitute IPR cell	Workshop on IPR was conducted on 6 April 2019, faculty members attended it and now we have IPR cell in our university.

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08/01/2020



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of 4th IQAC Committee Meeting Session 2019-20

Venue: Conference Room, Mewar University

Date: 13/03/2020

President of Mewar University welcomed all the IQAC members in the fourth IQAC meeting of academic session 2019-20 and handed over the proceedings to IQAC Coordinator.

Agenda Item No. 1: Confirmation of the minutes of the last IQAC meeting held on 08/01/2020

Resolution: The coordinator of IQAC read out the minutes of meeting held on 08/01/2020. The members present confirmed the minutes.

Agenda Item No. 2: Action taken report of the meeting held on 08/01/2020

Resolution: Coordinator, IQAC, submitted the action taken report (annexed) of the decisions taken and recommendations made in its meeting date.

Agenda Item No. 3: Augmentation of lab facilities with latest equipments.

Resolution: It was observed during NAAC PTV and suggested to augment lab facilities with the latest equipments for the various labs. It is resolved that the head of departments will submit requirements for the purchase and maintenance of labs in their department through proper channel.

Agenda Item No. 4: More emphasis to be given on digital learning.

Resolution: As per the suggestion of NAAC peer team, faculty members are suggested to develop online contents and motivate students for digital learning.



Faculty members can develop e-content on youtube, gnomio or any other LMS platforms of their choice and provide link to the students and ensure their active participation.

Agenda Item No. 5: Alumni association be made more functional and beneficial to the institution

Resolution: We have registered alumni association and as per the suggestion of NAAC peer team, it has to be more functional and beneficial to the institution. Alumni representation in various academic bodies such as BoS, Academic Council etc. is to be ensured. It is also resolved to organize alumni meetings more often inside and outside university campus.


Agenda Item No.6: Finalization of IQAC Webpage

The Coordinator, IQAC has appraised the members that the IQAC has planned to host its own webpage by obtaining its own domain ID. The idea to start the webpage is to update the teaching/non-teaching /students data including research, publications, innovations, patents, seminars ect. The timely updation will also in submission of data to various organizations which are involved in ranking.

The members agreed to the idea and resolved to recommend for starting IQAC Webpage which will be beneficial not only for ranking purposes but also to have updated information for the teachers to fill their API, i-index, h-index, citation etc.

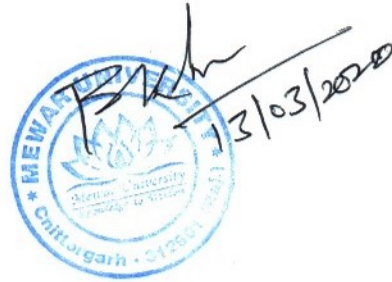
Agenda Item No.7: Submission of Annual Quality Assurance Report for the Year 2019-20.

IQAC Chairman informed IQAC coordinator to brief about status of the Annual quality assurance report. IQAC coordinator informed the meeting that AQAR preparations were already started and two meetings were conducted already



13/08/2020

with department NAAC coordinators and collecting the data as per the new AQAR format. IQAC coordinator informed that August 31st is the deadline for uploading the AQAR report. After discussions with IQAC coordinator and members the IQAC chairman informed to upload the annual quality assurance report in the month of August 2021 and same has to be approved.



Annexure:

Action taken report of the decisions taken and recommendations made in its meeting date 08/01/2020 of IQAC:

Serial No.	Resolution taken	Action Taken Status
1	To organize English proficiency classes for all staff members	One week English proficiency Classes were organized in the University from 20 Jan 2020 to 24 Jan 2021.
2	To develop facilities for physically challenged students, staff and visitors	Requirements has been submitted for construction of more ramp, purchase of wheelchairs, Braille etc. and work has been started on it. All our requirements will be fulfilled before next IQAC Meeting.

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