INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of 1ˢᵗ IQAC Committee Meeting

Venue: Conference Room, Mewar University   **Date: 04/07/2017**

President of Mewar University welcomed all the IQAC members in the first IQAC meeting of academic session 2017-18 and handed over the proceedings to IQAC Coordinator.

Agenda Item No. 1: NAAC accreditation for Mewar University

Resolution: Our University has completed 8 years and we need to go for NAAC accreditation to evaluate our performance with all other universities of India. Members agreed to the agenda and it was resolved to apply for NAAC accreditation in this academic session.

Agenda Item No. 2: Apply for UGC 12(B) status.

Resolution: Our university needs to apply for UGC 12(B) to be eligible to receive central assistance (UGC grant) under Section 12 (B) of UGC Act, 1956 as per approved pattern of assistance under various schemes. The IQAC members understood the requirement of 12(B) status and resolved to apply for it.

Agenda Item No. 3: Extension of AICTE approval for all five branches.

Resolution: We have received AICTE approval for B. Tech. programme for session 2017-18, so this year we have to submit the required information and apply for extension. All the Committee members agreed to go ahead with the plan.

4/7/17

![Mewar University Logo] **MEWAR UNIVERSITY**

Mewar University
Knowledge to Wisdom

(A University u/s 2(f) & 12(b) of the UGC Act 1956 with the right to confer degrees u/s 22(1) of the UGC Act Established by Rajasthan State Govt. vide Act No. 4 of 2009)

Agenda Item No. 4: Faculty Development Programme for session 2017-18

Resolution: Continuing with the tradition of FDP, this year faculty development programme is proposed in the first quarter of academic session of 2017-18. All the Committee members agreed to organize the FDP

4/7/2017

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of 2nd IQAC Committee Meeting

Venue: Conference Room, Mewar University   **Date: 04/10/2017**

President of Mewar University welcomed all the IQAC members in the second IQAC meeting of academic session 2017-18 and handed over the proceedings to IQAC Coordinator.

Agenda Item No. 1: Confirmation of the minutes of the 1st meeting held on 04/07/2017

Resolution: The coordinator of IQAC read out the minutes of meeting held on 04/07/2017. The members present confirmed the minutes.

Agenda Item No. 2: Action taken report of the meeting held on 04/07/2017.

Resolution: Coordinator, IQAC, submitted the action taken report (annexed) of the decisions taken and recommendations made in its meeting date.

Agenda Item No. 3: Collection and accumulation of data for SSR preparation and final submission.

Resolution: While applying for NAAC accreditation, the University needs to submit all the data related to university, students and faculty members and prepare a self-study report (SSR), fill the required information of NAAC portal. The resolution was passed and instructions were given to the concerned teaching and non-teaching staff regarding SSR and committees were formed criteria-wise. The

4/10/2017

Chairperson of IQAC reminded here, the status of criteria wise plan of action and follow-up of work in the last meeting. NAAC Coordinators along with Criteria heads should submit final SSR. according to new framework and roadmap of submissions of IIQA and NAAC SSR. Committee agreed the Chairperson's point.

Agenda Item No. 4: Workshops/Seminar/Conferences to be organized.

Resolution: To improve the quality of education and research, it is resolved that minimum one workshop or seminar or conference to be organized by each department on priority. All the Committee members agreed to this.

4/10/17

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(NAAC ACCREDITED)
MEMBER, ASSOCIATION OF INDIAN UNIVERSITIES (AIU)

Annexure:

Action taken report of the decisions taken and recommendations made in its meeting date 04/07/2017 of IQAC:

Serial No.	Resolution taken	Action Taken Status
1	To apply for NAAC accreditation in this academic session	Process for NAAC accreditation has been started, committee has been constituted for the same.
2	To apply for UGC 12(B) status	Committee has been constituted to apply for UGC 12(B) status
3	To apply for extension of AICTE approval for all five branches	Dean Engineering is assigned the responsibility to apply for extension of AICTE approval for all five branches
4	To conduct Faculty Development Programme	A four day Faculty Development Programme was successfully conducted from 29-Jul-2017 to 1-Sep-2017

4/10/17

INTERNAL QUALITY ASSURANCE CELL (IQAC)

<u>Minutes of 3rd IQAC Committee Meeting</u>

Venue: Conference Room, Mewar University   **Date: 05/02/2018**

President of Mewar University welcomed all the IQAC members in the third IQAC meeting of academic session 2017-18 and handed over the proceedings to IQAC Coordinator.

Agenda Item No. 1: Confirmation of the minutes of the 2nd meeting held on 04/10/2017

Resolution: The coordinator of IQAC read out the minutes of meeting held on 04/10/2017. The members present confirmed the minutes.

Agenda Item No. 2: Action taken report of the meeting held on 04/10/2017.

Resolution: Coordinator, IQAC, submitted the action taken report (annexed) of the decisions taken and recommendations made in its meeting date.

Agenda Item No. 3: Training to be organized for non-teaching staff of the university.

Resolution: To improve the computer skills and communicating skills of the non-teaching staff of the university, it is proposed to organize a soft skill training programme in the university campus by the department of Computer science and Engineering and Department of Management.

Agenda Item No. 4: Emphasis on developing more ICT enabled/ smart classrooms

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Resolution: In this era of smart devices, regular classrooms are not enough and we need to develop more ICT enabled / smart classrooms with projector, LED and smart board facilities. It is resolved to convert regular classrooms to smart classroom and engage students in flip classrooms.

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(NAAC ACCREDITED)
MEMBER, ASSOCIATION OF INDIAN UNIVERSITIES (AIU)

Mewar University
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Annexure:

Action taken report of the decisions taken and recommendations made in its meeting date 04/10/2017 of IQAC:

Serial No.	Resolution taken	Action Taken Status
1	To collect and accumulate the data for SSR preparation	Committees were created criteria-wise and the process of SSR preparation is complete and SSR is now submitted to NAAC
2	To organize Workshops / Seminar / Conferences in the university.	Instructions were given to the department to conduct Workshops / Seminar / Conferences in the university.

5/02/18

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of 4th IQAC Committee Meeting

Venue: Conference Room, Mewar University   **Date: 19/06/2018**

President of Mewar University welcomed all the IQAC members in the fourth IQAC meeting of academic session 2017-18 and handed over the proceedings to IQAC Coordinator.

Agenda Item No. 1: Confirmation of the minutes of the 3rd meeting held on 05/02/2018

Resolution: The coordinator of IQAC read out the minutes of meeting held on 05/02/2018. The members present confirmed the minutes.

Agenda Item No. 2: Action taken report of the meeting held on 05/02/2018.

Resolution: Coordinator, IQAC, submitted the action taken report (annexed) of the decisions taken and recommendations made in its meeting date.

Agenda Item No. 3: Preparation for NAAC PTV.

Resolution: It was informed that all the DVV clarifications have been accepted and our university is going to have NAAC Peer Team Visit in a month or two. The final preparations are to be done as per the guideline of NAAC regarding the PTV. Cultural committee is requested to prepare a cultural programme showcasing the unity in diversity of our University.

Agenda Item No. 4: Mock visit of the university to be conducted.

[signature] 19/6/2018

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Resolution: Committees to be constituted that will carry out mock visit of our university and will inform the short-comings to the concerned personals/departments and quick action to be taken to remove those short-comings.

Agenda Item No. 5: Registration of Alumni Association.

Resolution: As our university is having an active alumni association, it needs to be registered under society registration act. It is responsibility of association members to complete the registration process and also complete the financial aspects.

Agenda Item No. 6: To enhance the Research culture activities to be carried out.

Resolution: It is decided to plan workshops on IPR which will help faculty members to file the Patents in the coming academic session. It is also decided to encourage the faculties to apply for various research agencies for funding and also for publications of research articles in reputed journals.

19|6|18

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(NAAC ACCREDITED)
MEMBER, ASSOCIATION OF INDIAN UNIVERSITIES (AIU)

Mewar University
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Annexure:

Action taken report of the decisions taken and recommendations made in its meeting date 05/02/2018 of IQAC:

Serial No.	Resolution taken	Action Taken Status
1	To organize training for non-teaching staff of the university.	Soft Skills Development Programme for Non-teaching staff was conducted from 17-Mar-2018 to 18-Mar-2018
2	To increase ICT enabled classrooms in the university	Requirements are sent to IT department for purchase of equipment for ICT classrooms. Purchase will be initiated after approval from concerned authority.

19/6/18