Research Section

Mewar University, Gangrar, Chittorgarh, Rajasthan 312901.

(Students enrolled in 2021-22 Batch Onwards)

Recommendations on General Editorial Guidelines:

1. The thesis should be thoroughly reviewed, checked, and edited by the student and supervisors for any errors related to grammar, spelling, punctuation, typography, sentence structure, and clarity.

2. A Thesis ideally should not exceed 200 pages (Including all the introductory pages, certificates, and undertakings).

3. The number of references should not be more than 150-200.

4. General Formatting:

   4.1 **Printing paper and Printer:** White paper of 80 GSM or above using LaserJet or Inkjet printer.

   4.2 **Page Size:** Height 297 mm, and width 210 mm (Standard A4).

   4.3 **Fonts** (main text except title page/headings): Times new roman (TNR) 12 points (pts), non-bold, and leading capitals (only first letter of a word).

   4.4 **Spacing:** 1.5; **Margins:** 1" should be left on all four sides; **Alignment:** Justified.

   4.5 **Chapter heading:** TNR 16 pts, all capitals, and bold.

   4.6 **Section headings:** TNR 12 pts, all capitals, and bold. Avoid bullet points and use following format: 1.1, 1.2, 2.1, 2.1, 3.1, 3.2, etc.

   4.7 **Subsection headings:** TNR 12 pts, leading capitals, and bold. Avoid bullet points and use following format: 1.1.1, 1.1.2, 2.1.1, 2.1.1, 3.1.1, 3.1.1, etc.

   4.8 For the thesis in languages other than English, kindly refer to the Ph.D Thesis Preparation Manual available on the university website.

5. Thesis contents should be organized as follows:

   5.1 Title page.

   5.2 Certificates/Declarations/Undertakings **(Check University website or contact Research Section for formats/templates).**

   5.3 Detailed Plagiarism Report (signed by Supervisors, and student). **Refer to Recommended tools-I for more details.**

   5.4 Plagiarism Verification Report (signed and provided by Librarian, routed through Research Section).

5.5 Abstract, Preface, Acknowledgement, Table of contents, List of tables, List of figures, List of symbol and abbreviations (if applicable). (Use page number format: i, ii, iii, iv….).

5.6 Introduction, Review of Literature, Materials and Methods, Results and Discussion, Summary and Conclusions, References, and Bibliography (if applicable). (Use page number format: 1, 2, 3, 4 ….).

5.7 Appendices (Questionnaires, reports, photographs, supplementary data, etc.).

5.8 List of Publications/Patents and Conference Presentations out of thesis.

5.9 Supporting documents (Published papers, and abstracts, Conference Certificates, Patents, Supervisor profile, etc.).

6. Main body:

6.1 **Abstract (1 page):** Brief description of problem statement, objective, methodology, major findings, and conclusion).

6.2 **Preface (1-2 pages):** Brief Background of the study; Research goals and methodology in brief; chapters briefing; acknowledging contributions; etc.

6.3 **Introduction (5-10 pages):** Mentioning problem statement; motivation behind the study; prospective solutions and current challenges/limitations-how present study addressed the undertaken problem and can provide feasible solutions; brief account of research plan followed, and novelty statement. Provide due credits/citations (references) for the text used except for "own views/analysis/assessments".

6.4 **Review of Literature (20-40 pages):** Thorough description of key elements of the study, detailed discussion of previous work conducted in the area of undertaken study, use of tabular data is highly recommended to highlight the major developments in last 3-5 years). Provide due credits/citations (references).

6.5 **Objectives and Research hypothesis (1-2 pages):** Give underlying objectives based on Research gaps identified from Literature Review. Provide Null and Alternate hypothesis alongwith statistical methods of their validation.

6.6 **Materials and Methodology (10-30 pages):** Detailed description of materials and methodology (along with statistical analysis) involved in synchronization with the objectives.

    6.6.1 This chapter should be written in thorough indicating tools, software's, and established protocols used; study sites, demography details; systematic review, data collection and analysis strategies, statistical analysis, etc., based on the nature of study.

    6.6.2 If data involved mean or average values, kindly provide Standard deviation as well.

6.6.3 Use of schematic views highlighting key methodology steps and research design adopted are highly recommended.

6.6.4 Avoid general definitions and Introductory remarks such as Importance of Research Methodology and Research design; Types of research; etc.

6.6.5 Provide due credits/citations (references), wherever applicable.

7. **Results and Discussion** (no defined page limits, but be concise and to the point): Major findings of work done using charts, graphs, tables, etc. Add discussion section to give critical assessments and support the findings of the undertaken study using relevant references.

8. **Summary and Conclusions (5-10 pages):** Summarizing the key observations, limitations of the study, and future directives.

9. **References:** Consulting peer reviewed/refereed journals having high impact factor or reputable standing in the concerned disciplines is recommended. Refer to Recommended tools-III for more details.

10. The caption of a table should be given before the table itself (**Table 1.1:** Write table caption here).

11. The caption of a figure should be given after the figure itself (**Figure 1.1:** Write figure caption here).

12. In case of Graphs/Chart, kindly ensure to give scale, and label the legends on X-axis, and Y-axis with proper information.

13. Avoid redundancy by selecting either a Figure or Table, which is best suitable for the work, but not both, to represent the same data.

14. Figures should be of good quality and high resolution (ideally 600 dpi).

15. In case of tables and figures taken from other sources, provide appropriate attribution/reference of the sources. Take copyright permissions wherever applicable and submit a copy alongwith thesis.

16. Thesis/Pre-thesis PowerPoint Presentation Format:

16.1 The PowerPoint presentation shall be 30-40 minutes long, followed by a 10-15 minute Q/A session.

16.2 The number of slides should not exceed 60: 1 slide-Title; 1 slide-Contents/Overview; 1-2 slides-Introduction/Problem statement; 1 slide-Objectives of the study; 1-slide: Research hypothesis; 2-4 slides- Methodology adopted; 20-40 slides- Results; 1-2 slides-Conclusions; 1- slide: Limitations of the study; 1-2 slides: Recommendations and Future directives; 2-3 slides-Most relevant/Key references; 1-2 slides- Acknowledgements; Awards/Achievements out of thesis work.

Research Section
Mewar University, Gangrar, Chittorgarh, Rajasthan 312901.

(Students enrolled in 2021-22 Batch Onwards)
Recommended Tools-I:

Plagiarism Check

1. Turnitin
2. DrillBit
3. Ouriginal
4. iThenticate

*Provide detailed report indicating similarity percentage and content source. It should be signed by the Supervisor(s) and Student.

*Provide duly signed plagiarism undertaking in the university format.

*Kindly set the pre-filter threshold to 5 words to exclude small matches.

NOTE:

*If copied content is found to be more than 10% in aggregate during plagiarism detection, the University will not consider the work for further proceedings.

*Text exclusion criteria:

- ✓ All quoted work either falls under the public domain or is reproduced with all necessary permission and/or attribution.
- ✓ All generic terms, standard symbols, laws, and standard equations.
- ✓ All references, abbreviations, and bibliography.
- ✓ Coincidental terms or Common knowledge, up to fourteen (14) consecutive words.

*Refer to UGC (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018 for more details.

Research Section

Mewar University, Gangrar, Chittorgarh, Rajasthan 312901.

(Students enrolled in 2021-22 Batch Onwards)

Recommended Tools-II:

Reference Management Tools

1. Mendeley
2. Endnote
3. Zoterobib

NOTE:

*Suggested reference format: American Psychological Association 7th edition.

*It is recommended to follow the below-mentioned In-text referencing style (non-italicized, non-caps, bold) throughout the thesis:

Narrative citation format:

Single author: Singh (2025)

Two authors: Singh and Azad (2025)

Three or more authors: Singh et al. (2025)

Parenthetical citation format:

Single author: (Singh, 2025)

Two authors: (Singh & Azad, 2025)

Three or more authors: (Singh et al., 2025)

Research Section

Mewar University, Gangrar, Chittorgarh, Rajasthan 312901.

Recommended Tools-III:

Language Editing Check (Grammar, Spelling, Punctuation, Typography, Sentence structure, and clarity)

1. Grammarly
2. QuillBot
3. Paperpal

*Provide duly signed "Language Editing undertaking" in the university format (Annexure-11).

*Provide a certificate/report/relevant proof (generated from tool used) demonstrating that the submitted work has undergone language editing by the student. This should be signed by both the Supervisor(s) and the Student.

*The University library will provide students access to a language-editing tool upon prior permission (scheduled appointment) from the research section.

*The Librarian will issue a no-dues certificate in the University format for "Language Editing" only after thoroughly verifying that the thesis is free from errors related to grammar, spelling, punctuation, sentence structure, and clarity.

Research Section

Mewar University, Gangrar, Chittorgarh, Rajasthan 312901.

Publication Requirements
(Students enrolled in 2021-22 Batch)

1. Minimum One Research paper publications in Referred (UGC CARE-I or II listed) Journals*. Provide a publication reprint.

   However, University encouraged students to publish minimum of two research papers and one review paper out of the thesis work.

2. Two paper presentations (Oral or Poster) in International/National Conferences/Seminars. Provide a copy of paper presentation certificate and Souvenir/Proceedings (front page and introductory pages mentioning organizing committee details, programme schedule, etc.) with published abstract/paper copy.

Important Links:

1. Link for UGC CARE-I listed Journals: https://ugccare.unipune.ac.in/apps1/home/index

2. Link for SCOPUS-Indexed Journals: https://www.scopus.com/sources

3. Link for WOS-CORE Collection: https://mjl.clarivate.com/search-results (SCIE/SSCI/AHCI)

MEWAR UNIVERSITY
Mewar University
Knowledge to Wisdom

Research Section

Mewar University, Gangrar, Chittorgarh, Rajasthan 312901.

Publication Requirements
(Students enrolled in 2021-22 Batch)
(Ammendement-1)

Students/Supervisors,

Kindly note that, if a student publishes a research paper after 10-02-2025, kindly refer to the publications requirement as applicable for the students of the 2022-23 batch onwards.

Research Section, Mewar University, Gangrar, Chittorgarh, Rajasthan 312901.

Publication Requirements
(Students enrolled in 2022-23 Batch Onwards)

1. One Research paper publication in Journals meeting one of the criteria*:

   3.1 UGC CARE-I listed Journals

   3.2 SCOPUS

   3.3 WOS-CORE Collection

   Provide a publication reprint.

   However, University encouraged students to publish minimum of two research papers and one review paper out of the thesis work.

2. Two paper presentations (Oral or Poster) in International/National Conferences/Seminars. Provide a copy of paper presentation certificate and Souvenir/Proceedings (front page and introductory pages mentioning organizing committee details, programme schedule, etc.) with published abstract/paper copy.

Important Links:

1. Link for UGC CARE-I listed Journals: https://ugccare.unipune.ac.in/apps1/home/index

2. Link for SCOPUS-Indexed Journals: https://www.scopus.com/sources

3. Link for WOS-CORE Collection: https://mjl.clarivate.com/search-results (SCIE/SSCI/AHCI)

Research Section, Mewar University, Gangrar, Chittorgarh, Rajasthan 312901.

Publication Requirements
(Students enrolled in 2022-23 Batch Onwards)
(Amendment-1 as on 11-02-2025)

1. One Research paper publication in Journals meeting one of the criteria*:

   1.1 UGC CARE-I listed Journals (before 10-02-2025)

   1.1 SCOPUS

   1.2 WOS-CORE Collection

   1.3 Journals having more than 10 years of standing and published by any of these Universities/Institutions:

   ✓ Central Universities with NAAC grade A or above.

   ✓ Other Universities/Institutes with NAAC grade A^+ or above.

   ✓ IOEs and INIs in India.

   ✓ Top 500 ranked Universities/Institutes listed in Quacquarelli Symonds (QS)/ The Times Higher Education (THE)/ The Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

   Provide a publication reprint.

   However, University encouraged students to publish minimum of two research papers and one review paper out of the thesis work.

2. Two paper presentations (Oral or Poster) in International/National Conferences/Seminars.

   Provide a copy of paper presentation certificate and Souvenir/Proceedings (front page and introductory pages mentioning organizing committee details, programme schedule, etc.) with published abstract/paper copy.

Important Links:

1. Link for UGC CARE-I listed Journals: https://ugccare.unipune.ac.in/apps1/home/index

2. Link for SCOPUS-Indexed Journals: https://www.scopus.com/sources

3. Link for WOS-CORE Collection: https://mjl.clarivate.com/search-results (SCIE/SSCI/AHCI)

Research Section

Mewar University, Gangrar, Chittorgarh, Rajasthan 312901.

(Students enrolled in 2021-22 Batch Onwards)

Recommended Tools-IV:

Artificial Intelligence (AI) generated text detection

1. Turnitin
2. DrillBit
3. Grammerly
4. QuillBot
5. iThenticate

NOTE:

*The use of AI tools in a thesis should be limited to 20%. However, for theses involving core research work on AI, this limit can be extended to 40% with a written request from the Supervisor to the Research Section.

*Ethical applications of AI in thesis writing include tasks such as language editing, spell checking, data analysis, and citation management.

*Provide a detailed report indicating the percentage of AI text similarity. This report should be signed by both the Supervisor(s) and the Student.

*Furnish a duly signed AI usage undertaking in the university-approved format (Annexure-13).