

**Internal Quality Assurance Cell (IQAC)  
Mewar University, Gangrar, Chittorgarh**

**Minutes of the 2<sup>nd</sup> Meeting of IQAC Committee**

**Venue: Conference Room, Mewar University**

**Date: 10.03.2019**

Prof.V.K.Vaidya, President and Chairman of the committee welcomed the members at 4:00 PM and requested Dr.B.K.Sarma, Coordinator to continue the meeting further.

**Agenda Item No.1:** Confirmation of the Minutes of the 1<sup>st</sup> Meeting held on 16/11/18

**Resolution:** The coordinator of IQAC read out the minute of the IQAC meeting held on 16/11/18. The members present confirmed the minute.

**Agenda Item No.2:** Action taken report of the meeting held on 16/11/2018

**Resolution:** Dr.B.K.Sarma, Coordinator, IQAC submitted the action taken report (annexed) of the decisions taken and recommendations made in its meeting date. 16/11/2018.

The members of the meeting noted the status of the action taken.

**Agenda Item No.3:** To take steps for the improvement of the research environment in the University.

Dr.B.K.Sarma pointed out that the publications by the faculty, funded research activities and consultancies are needed to be enhanced in the University. This has also been pointed in 1<sup>st</sup> the NAAC Peer Committee Report. Mr.Rajesh Bhatt, Member, IQAC requested IQAC to conduct a Workshop on project writing and Submission to the Funding Agencies to sensitize the faculty members.

**Agenda Item No.4:** To prepare Annual Quality Assurance Report for submission to NAAC

**Resolution:** Dr.B.K.Sarma, Coordinator, NAAC informed the members that the Institutions are required to submit the AQAR after one year from date of Accreditation every year. A functional Internal Quality Assurance Cell (IQAC) and timely submission of Annual Quality Assurance Reports (AQARs) are the Minimum Institutional Requirements (MIR) to volunteer for second, third or subsequent cycle's accreditation. It was decided in the meeting that IQAC may initiate necessary steps to prepare the AQAR to be submitted to NAAC.

**Annexure:**

Action taken report of the decisions taken and recommendations made in its meeting date. 16/11/2018 of IQAC:

Serial No	Resolution taken	Action taken status
1	To make an appeal to NAAC to review the accreditation grading granted in the 1 <sup>st</sup> Cycle	An appeal was submitted to NAAC as per the prescribed process of the NAAC. After due consideration by NAAC, the University was however informed there would be no enhancement in the grading of the University.
2	Formation of Departmental Quality Assurance Cell (DQAC)	The HoDs were informed in a meeting held to form Departmental Quality Assurance Cell (DQAC)



*[Handwritten Signature]*